

MASON
COUNTY
SCHOOLS

PLEASE POST

Personnel Department
1200 Main Street
Point Pleasant WV 25550

JOB OPPORTUNITIES

JOB VACANCY

675-3198

HOTLINE

<http://www.masonboe.net>

<http://wvde.state.wv.us>

EXTRACURRICULAR VACANCIES

Posting Date: January 10, 2018

Application Deadline: January 17, 2018

Job Number	Position	Location	Employment Term
001-679-E	Math Field Day Coach (5 Positions)	Central Office Itinerant	2017-2018

The board reserves the right to extend any posting deadline. A job posting bid sheet must be submitted with application. Job posting bid sheets are available on our web site at <http://boe.maso.k12.wv.us> and at <http://www.masonboe.net>. It is the responsibility of the applicant to communicate all relevant information concerning qualifications. Applications must be updated annually. Applicants, please submit applications to the Personnel Office, Mason County Schools, 1200 Main Street, Point Pleasant, WV 25550.

Administrators, post position vacancy announcement and job descriptions in a convenient location in order that all school employees have an equal opportunity to apply for the vacancies. Your cooperation is appreciated.

A box is placed in the Mason County Board of Education personnel office from 8:00 a.m. to 12:00 noon and 1:00 p.m. to 3:30 p.m. to accept your job posting bid sheets. Faxed bid sheets will be received at 304 675-2163.

DISCRIMINATION PROHIBITED: As required by federal law and regulations, the Mason County Board of Education does not discriminate on the basis of race, color, national origin, sex, age, disability or retaliation in employment or in its educational programs and activities. Mason County Schools will adhere to policy 18A-4-7A

Mason County Schools

Math Field Day Coach

Job Description

Position: Math Field Day Coach (5 positions: 2 Elementary; 3 Secondary)

Reports To: Georgia Thornton, Administrative Assistant to the Superintendent

Employment Term: Current Calendar School Year

Compensation: \$250.00 per position

Purpose:

To provide preparation and supervision for the County Math Field Day Secondary and Elementary Teams to attend the Regional Math Field Day in Cabell County on Saturday, February 24, 2018 or on the make-up date should the first date be canceled.

Qualifications:

Must hold a professional teaching certification.

Preference for secondary math certification for the secondary positions.

Responsibilities:

1. Must organize, supervise, and lead/participate in at least TWO after school practices for the county math field day teams prior to the Regional Math Field Day.
2. Must provide supervision of all team members at all times while attending the Regional Math Field Day.
3. Must supervise students on the bus to and from the Regional Math Field Day.
4. Must be willing to work with RESA 2 staff to judge, grade, etc. at the Regional Math Field Day.
5. Must adhere to all Math Field Day rules and regulations.
6. Must adhere to all state and county policies.