

JOB OPPORTUNITIES

<http://boe.maso.k12.wv.us>

<http://wvde.state.wv.us>

EXTRACURRICULAR VACANCIES

Posting Date: January 10, 2018

Application Deadline: January 17, 2018

Job Number	Position	Location	Employment Term
001-045-E	Homebound/Alternative Ed.	Central Office	2017-2018
001-066-E	Early Intervention	See Description	2017-2018

The Board reserves the right to extend any posting deadline. A job posting bid sheet must be submitted with application. Job posting bid sheets are available on our web site at <http://boe.maso.k12.wv.us>. It is the responsibility of the applicant to communicate all relevant information concerning qualifications. Applications must be updated annually. Applicants, please submit applications to the Personnel Office, 1 Education Lane, Point Pleasant, WV 25550.

Administrators, post position vacancy announcement and job descriptions in a convenient location in order that all school employees have an equal opportunity to apply for the vacancies. Your cooperation is appreciated.

A bid sheet box is placed in the Mason County Board of Education personnel office from 8:00 a.m. to 12:00 noon and 1:00 p.m. to 3:30 p.m. to accept your job posting bid sheets. FAXED bid sheets will be received at 304-675-2163.

DISCRIMINATION PROHIBITED: As required by federal law and regulations, the Mason County Board of Education does not discriminate on the basis of race, color, national origin, sex, age, disability or retaliation in employment or in its educational programs or activities. Mason County Schools will adhere to WV Policy 18A-4-7A

Position Announcement

Position: Teacher, Homebound/Alternative Education

Location: Central Office Itinerant

Employment Term: As needed basis/2017-2018

Salary: \$25.00 per hour

Qualifications: Certified by the state of West Virginia to teach.

POSITION: Early Literacy Interventionists K–3rd Grade, as needed basis, before, during, after school (50 Hours)

LOCATION:

New Haven – 1 position

Salary: \$25.00 per hour

MINIMUM QUALIFICATIONS:

Teacher Certification required to deliver services:

- Elementary Education (3600)
- Multi-Subjects K-8 (3605)
- Reading Specialist (4300)
- Reading (4301)
- Multi-Categorical Special Education (E/BD, MI, and SLD) (4115)
- Emotional/Behavior Disorders (4111 and 4112)
- Mental Impaired (Mild/Moderate) (4113)
- Specific Learning Disabilities (4105)
- Gifted (4500)

JOB DUTIES:

1. Tutors/Interventionists will only be compensated for direct services to students.
2. Maintain confidentiality of student information.
3. Provide direct tutorial services to identified students in the area of need (Kindergarten-Third Grade.)
4. Keep records of tutorial sessions to include:
 - Student name and grade
 - Area of tutoring – reading
 - Session begin and end time
 - Skill working on
5. Communicate progress with regular teacher and parents

Roles not permitted while being compensated as an Interventionist:

1. Substituting
2. Covering classes and/or planning times

3. Covering teachers' duties
4. Office Duties
5. Chaperoning students

Mason County Teachers employed full time must tutor outside their regularly scheduled eight hour day.