

District Wide Parental Involvement Policy

Mason County Schools Parental, Family, and Community Involvement Policy

PART I. GENERAL EXPECTATIONS

[NOTE: Each district in its District-wide Parental Involvement Policy must establish the district's expectations for parental involvement. [Section 1118(a)(2), ESEA.] There is no required format for those written expectations; however, this is a sample of what might be included.]

The Mason County Board of Education agrees to implement the following statutory requirements:

- The school district will put into operation programs, activities and procedures for the involvement of parents in all of its schools with Title I, Part A programs, consistent with section 1118 of the Elementary and Secondary Education Act (ESEA). Those programs, activities and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of section 1118(b) of the ESEA, and each include, as a component, a school-parent compact consistent with section 1118(d) of the ESEA.
- The school district will incorporate this district wide parental involvement policy into its LEA plan developed under section 1112 of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements, to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under section 1111 of the ESEA in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A, developed under section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the State Department of Education.
- The school district will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved

for parental involvement is spent, and will ensure that not less than 95 percent of the one percent reserved goes directly to the schools.

- The school district will be governed by the following statutory definition of parental involvement, and expects that its Title I schools will carry out programs, activities and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—

(A) *that parents play an integral role in assisting their child's learning;*

(B) *that parents are encouraged to be actively involved in their child's education at school;*

(C) *that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*

(D) *the carrying out of other activities, such as those described in section 1118 of the ESEA.*

- The school district will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in the State.

PART II. DESCRIPTION OF HOW DISTRICT WILL IMPLEMENT REQUIRED DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

1. The **Mason County Board of Education** will take the following actions to involve parents in the joint development of its district wide parental involvement plan under section 1112 of the ESEA:
 - *Parents, families, and community members will be notified by the County of the district wide parental, family, and community involvement policy.*
 - *Parents, families, and community members will be invited to assist in the development of the district wide parental, family, and community involvement policy.*
 - *The Mason County Schools Parent, Family, and Community Advisory Council will work on revisions to the district wide parental, family, and community involvement policy.*
 - *The county will provide assistance to parents and families with English as a second language, as well as parents and families with literacy comprehension difficulty so they may participate. They will also be provided about information about the Title I, Title III, Special Education, Preschool, and general education services available to their children and other services they may be eligible for in order to meet their individual needs.*

2. The **Mason County Board of Education** will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:
 - *Parents, families, and community members will be notified and invited to become part of the Local School Improvement Councils (LSIC) in the district.*
 - *Parents, families, and community members will be notified and invited to become a part of the Mason County Schools Parent, Family, and Community Advisory Council.*
 - *Parents, families and community members will be notified and invited to become a part of advisory groups at schools in the district.*

3. The **Mason County Board of Education** will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A, Title III, Special Education, Preschool, and general education schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:
 - *Title I funds will be used for parent, family, and community involvement. Each Title I school will develop a plan to maximize parent, family, and community involvement.*
 - *All schools will be required to plan and implement effective parent, family, and community involvement activities.*
 - *The county will provide annual training for administrators on keeping an open line of communication between school and home, effective parent, family, and community involvement, and finding volunteers to help in the schools.*
 - *The county will provide information on its website to help parents, families, and community members and will encourage each school to put information on their websites to support parents, families, and community members.*

4. The **Mason County Board of Education** will coordinate and integrate parental involvement strategies in Part A with Title III, Special Education, Preschool, and general education parental involvement strategies under the following other programs: Head Start, Early Literacy program, Positive Behavior Supports, Birth to Three, Home Instruction Program for Preschool Youngsters, and State-operated preschool programs, by:
 - *The County Special Education Director and Early Childhood Specialist will work closely to coordinate and integrate universal preschool programs in the county.*
 - *The county will provide technical assistance to schools in having effective transition plans in place.*
 - *Parental, family, and community informational meetings will be part of the transition process. Each school will be responsible for holding at least one meeting for the parents, families, and community members in their enrollment area.*
 - *Home visitations monthly, providing books in homes with children and families and parent training with the Early Literacy program.*

- *Focus on social emotional growth in all Preschool programs with Positive Behavior Support programs.*
- *Each school in the county will hold parent, family, and community informational meetings.*

5. The Mason County Board of Education will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement, and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

- *The county will annually survey parents, family, and community members.*
- *The county will analyze data received from surveys and adjust parent, family, and community involvement practices in all schools.*
- *Survey results will be used to modify the policy as needed.*

1. The Mason County Board of Education will build the schools' and parent's capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, through the following activities specifically described below:

A. The school district will, with the assistance of its Title I, Part A schools, provide assistance to parents of children served by the school district or school, as appropriate, in understanding topics such as the following, by undertaking the actions described in this paragraph --

- the State's academic content standards,
- the State's student academic achievement standards,
- the State and local academic assessments including alternate assessments,
- the requirements of Part A,
- how to monitor their child's progress, and
- how to work with educators:
 - *School district will provide parents, families, and community members information annually on how to work with educators.*
 - *School district will provide parents, families, and community members with the State Report Card.*

- *School district will provide parents and families with the results of students' annual assessments, including alternate assessments.*
 - *School district will provide parents and families with multiple opportunities for conferencing with teachers (i.e. Student Assistance Team Meetings {SAT} and individually scheduled conferences.*
- B. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, such as literacy training, and using technology, as appropriate, to foster parental involvement, by:
- *School district will require all schools to provide parent, family, and community meetings/trainings including those on core content areas.*
 - *School district will convene Parent, Family, and Community Advisory Council involving all parents, families, and community members in the district.*
 - *School district will collaborate with the Family Resource Network and other community agencies.*
- C. The school district will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals and other staff, in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools, by:
- *The County will utilize the School Messenger System and the LEA website to communicate with parents, families, community members, and stakeholders.*
 - *Annual training will be held with administrators in the district on how to effectively work with parents and families to assist in their child's education.*
- D. The school district will, to the extent feasible and appropriate, coordinate and integrate parental involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children, by:
- *The County will work with the Director of Special Education and the Early Childhood Specialist to coordinate and integrate the universal preschool program.*
 - *The County will provide technical assistance to schools on effective transitioning processes in place throughout the school system.*
 - *The County will provide information regarding school registration.*
 - *Parent, family, and community informational meetings will be part of the transition process. Each school will be responsible for holding at least one meeting for the parents, families, and community members in their enrollment area.*

E. The school district will take the following actions to ensure that information related to the school and parent- programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:

- Survey at each school, in the enrollment packet, requesting if the need exists to send information to the home in a different language or format.
- The county will support schools in formatting all information in a language parents and families can understand.

PART III. DISCRETIONARY DISTRICT WIDE PARENTAL INVOLVEMENT POLICY COMPONENTS

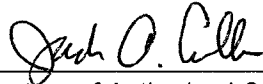
NOTE: The District wide Parental Involvement Policy may include additional paragraphs listing and describing other discretionary activities that the school district, in consultation with its parents, chooses to undertake to build parents' capacity for involvement in the school and school system to support their children's academic achievement, such as the following discretionary activities listed under section 1118(e) of the ESEA:

- involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training;
- providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training;
- paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- training parents to enhance the involvement of other parents;
- in order to maximize parental involvement and participation in their children's education, arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school;
- adopting and implementing model approaches to improving parental involvement;
- establishing a district wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs;
- developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities; and
- providing other reasonable support for parental involvement activities under section 1118 as parents may request.]

PART IV. ADOPTION

This District wide Parental Involvement Policy has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by posting the policy on the county website for input and hosting an open parent meeting May 26, 2016.

This policy was adopted by the Mason County Board of Education on June 28, 2016 and will be in effect for the period of 2016-17. The school district will distribute this policy to all parents of participating Title I, Part A, Title III, Special Education, Preschool and general education children on or before September 30, 2016.



(Signature of Authorized Official)

6/30/16

(Date)