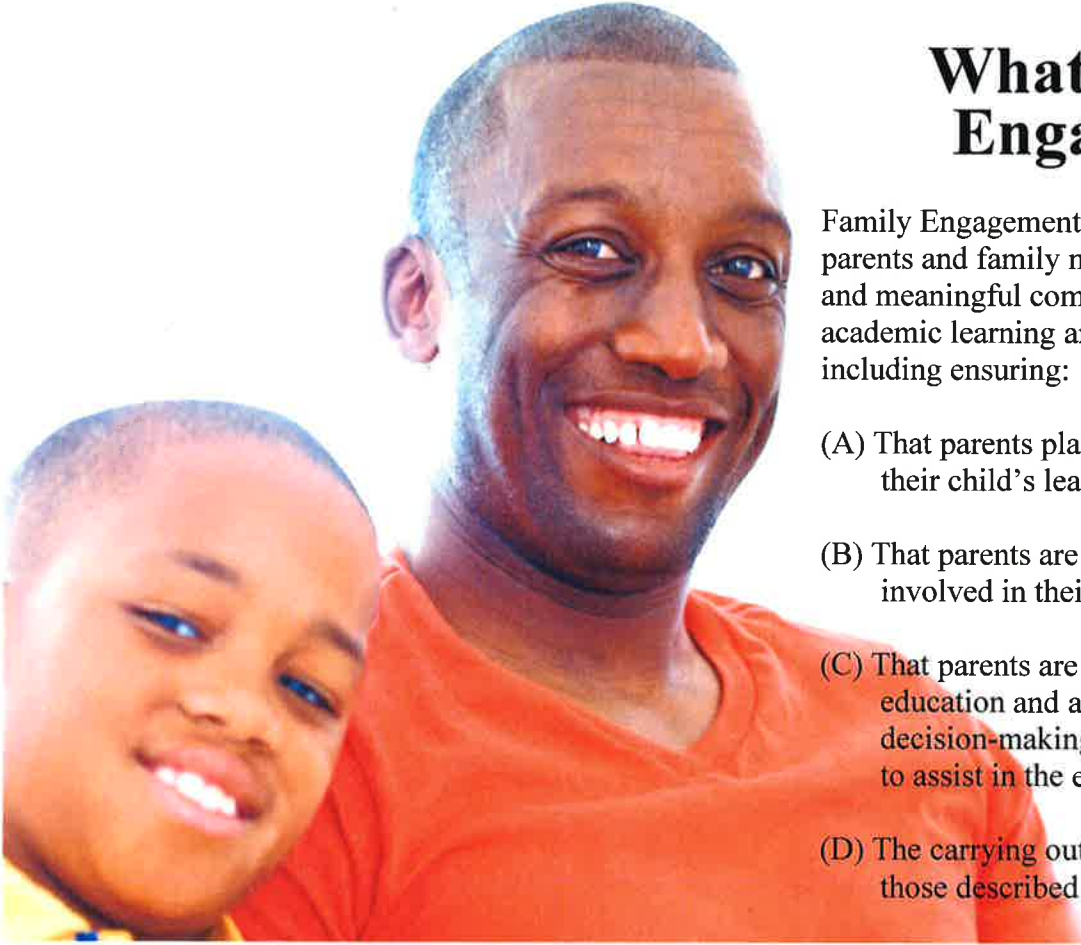


Mason County School District

Parent and Family Engagement Policy

2017–2018
Revised May 10, 2017
1 Education Lane
Point Pleasant, WV 25550
boe.maso.k12.wv.us



What is Family Engagement?

Family Engagement means the participation of parents and family members in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) That parents play an integral role in assisting their child's learning.
- (B) That parents are encouraged to be actively involved in their child's education.
- (C) That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.
- (D) The carrying out of other activities, such as those described in Section 1116 of the ESSA.

About the Parent and Family Engagement Policy

In support of strengthening student academic achievement, Mason County Schools has developed this parent and family engagement policy that establishes the district's expectations and objectives for meaningful family engagement and guides the strategies and resources that strengthen school and parent partnerships in the district's Title I schools. This plan will describe Mason County Schools commitment to engage families in the education of their children and to build the capacity in its Title I schools to implement family engagement strategies and activities designed to achieve the district and student academic achievement goals.

When schools, families, and communities work together to support learning, children tend to do better in school, stay in school longer and enjoy

school more. Title I, Part A provides for substantive family engagement at every level of the program, such as in the development and implementation of the district and school plan, and in carrying out the district and school improvement provisions. Section 1116 of the Every Student Succeeds Act (ESSA) contains the primary Title I, Part A requirements for schools and school systems to involve parents and family members in their children's education. Consistent with Section 1116, the district will work with its Title I schools to ensure that the required school-level parent and family engagement policies meet the requirements of Section 1116(b) and each include, as a component, a school-parent compact consistent with Section 1116(d) of the ESSA.

Jointly Developed

During the annual District meeting in May, all parents were invited to participate and provide suggestions and ideas to improve this district parent and family engagement policy for the 2017-2018 school year. The district sent school message notice to all parents informing them about this meeting and posted an announcement on the school district website. Additionally, each Title I school used its school parent meeting to review the district parent and family engagement policy before the end of the school year.

Parents are welcome to submit comments and feedback regarding the policy at any time on the school district website or by submitting written comments to your child's school.

The district parent and family engagement policy will be posted on district and school websites, distributed during the annual Title I school meetings early this school year, and made available in the schools' parent resource centers, where applicable.

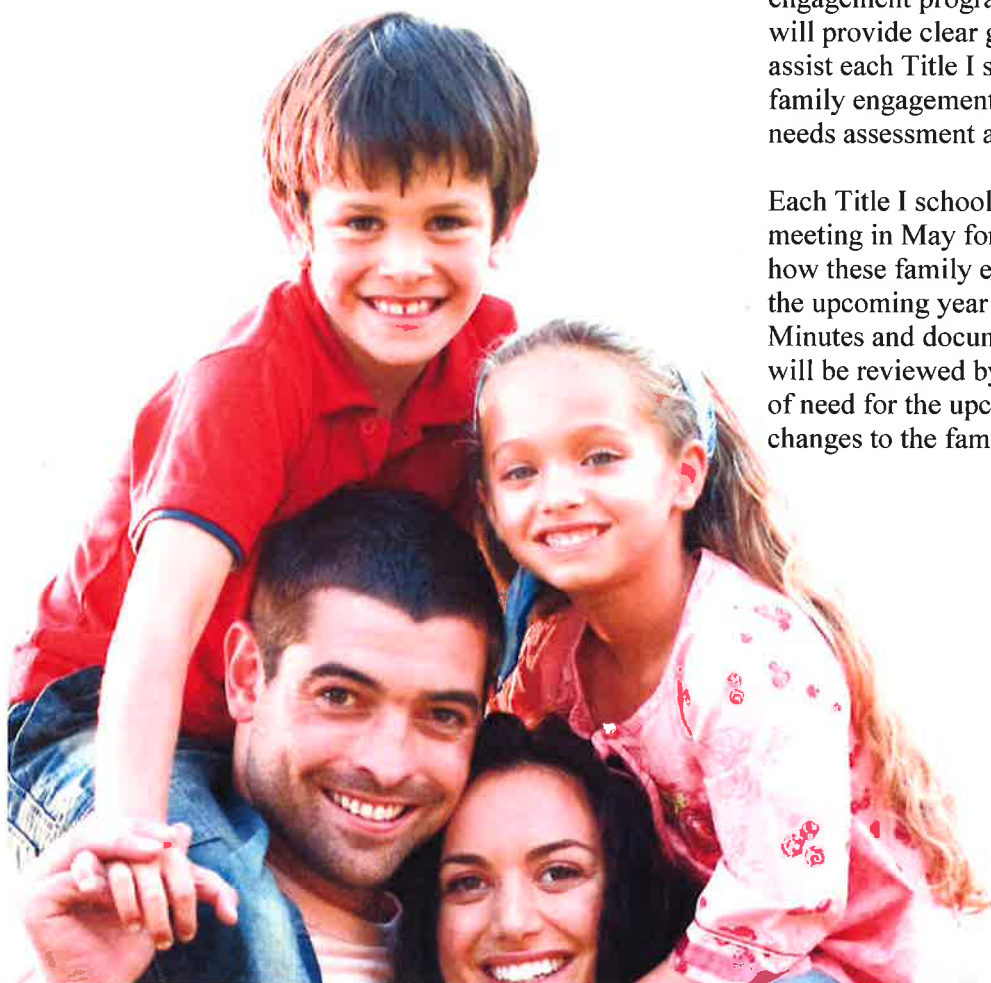
Strengthening Our School

This year, the Title I Director will provide assistance and support to all Title I schools to ensure family engagement requirements are being satisfied and that family engagement strategies and activities are being implemented. Title I schools will receive notifications and resources from the district to help them improve and strengthen family engagement. In addition to frequent communication and school visits, the district will hold monthly meetings and trainings with its Title I schools' principals to review family engagement plans and activities.

Reservation of Funds

The District shall reserve 1 percent from the total amount of Title I funds it receives in FY18 to carry out the parent and family engagement requirements listed in this policy and as described in Section 1116 of the ESSA. Furthermore, the District shall distribute 90 percent of the amount reserved to Title I schools to support their local-level family engagement programs and activities. The district will provide clear guidance and communication to assist each Title I school in developing an adequate family engagement budget that addresses their needs assessment and parent recommendations.

Each Title I school will host an annual parent meeting in May for parents to provide suggestions how these family engagement funds will be used in the upcoming year at the district and school-level. Minutes and documentation from these meetings will be reviewed by the district to determine areas of need for the upcoming school year and consider changes to the family engagement budget.





Opportunities for Meaningful Parent Consultation

Input and suggestions from parents and family members are an essential component of the district and school improvement plans that are developed each year. All parents of students eligible to receive Title I services are invited to attend two meeting opportunities described in this section to share their ideas and suggestions to help the district, schools, and students to reach our student academic achievement goals.

District Meeting ~ May 22, 2018

All parents are welcome to hear the latest updates from the Mason County School District as well as review and provide input into the district parent and family engagement policy. Notices regarding this meeting will be on the call out system to all parents in advance of the meeting. The district will also communicate information regarding this meeting on the school district website.

Family Meetings ~ May 1-3, 2018

During this week, each Title I school will host a meeting for parents and family members to participate in roundtable discussions to review the schoolwide plan, the school's parent and family engagement policies as well as provide input on the family engagement budget and programs. Each Title I school will send invitations home and email parents notifying them about the date and time of the meeting. Information regarding the Family meeting will also be made available on the school websites.

Parent input on the use of Title I funds to support family engagement programs may also be provided through the annual district survey. The survey will contain questions related to family engagement as well as a section for parents to provide their comments.

Unable to attend these meetings? Please visit boe.maso.k12.wv.us to review the meeting documents and minutes.

Building Capacity

Mason County School District will build the schools' and parents' capacity for strong family engagement, in order to ensure effective involvement of parents and family members and to support a partnership among the Title I schools, parents, and the community to improve student academic achievement through the following districtwide activities and programs such as Snuggle Up and Read, Early Literacy Program, Home Visits, Transitioning from home to Pre-K and Kindergarten, and homework and Technology assistance.

Of Parents - The Mason County Schools will work as a district and through its Title I schools to provide assistance to parents in understanding state and district academic information connected to their student's learning and progress, as well as information regarding the Title I program and our schools. The Mason County Schools will provide meetings for parents to gain knowledge about the challenging state academic standards, local academic assessments, as well as the required assessments for West Virginia students including alternative forms of assessment. The dates and locations for these classes and school meetings will be posted on the district website and shared through each Title I school's newsletter.

The Mason County Schools will also coordinate pages on the district and school websites that will contain resources and materials, including parent guides, study guides, practice assessments, and school activities, to help parents work with their children at home. Copies of these materials will be made available at all Title I schools for those families who may have limited internet access, including copies in Spanish. To assist parents with understanding the online student information system and other digital educational resources (including education about the harms of copyright piracy), the Mason County Schools technology specialists will partner with Title I schools to host workshops for parents. Dates and times for these workshops will be determined and announced by each individual school.

The Mason County Schools has established a districtwide Parent Advisory Council comprised of parent representatives from each Title I school's Parent Advisory Council to provide advice on all matters related to family engagement in Title I, Part A programs. Community leaders and business partners will be invited to serve on this council. The district will also encourage collaboration and participation with community partners by posting recordings of council and other district meetings on the website and increase participation by utilizing video conferencing technology to accommodate the schedules of these valuable partners.

The Mason County Schools will coordinate and integrate the district's family engagement programs with the local preschool program and other federal and state funded preschool programs in the district by inviting faculty and staff from those programs to attend planning meetings focused on family engagement activities. In the spring, the elementary schools will host Kindergarten Ready days so parents may tour the schools and receive information to help prepare them and their children for kindergarten. Mason County Schools will also coordinate with these programs to ensure that parents are informed about available resources.

Of School Staff - The Mason County Schools will conduct three trainings during the school year for principals and school leaders to learn and discuss strategies to increase family engagement, improve school-family communication, and build ties with parents and the community. These trainings will be redelivered to the faculty and staff of Title I schools

To ensure that information related to district, school, parent programs, and activities each Title I school is required to send home and post online information for parents and family members in an understandable language and uniform format. At the beginning of the year, school staff will be trained on parent notifications and resources to be sent home in parents' native language, where applicable, and providing interpreters at parent events and meetings. Information posted on the district website will be translated to the extent practicable. The district will also utilize school phone call systems, district and school websites, local news media, and other school message systems to post information for parents.

Parent and Family Engagement Evaluation

Each year, Mason County Schools will conduct an evaluation of the content and effectiveness of this parent and family engagement policy and the family engagement activities to improve the academic quality of the Title I schools through an annual parent survey and the school level meetings.

Beginning in April, each Title I school will send home a survey and email a link to the survey for parents to provide valuable feedback regarding the parent and family engagement activities and programs. These surveys will also be posted on the district and school

websites for parents to complete. In addition to the annual survey, each Title I school will also use the School Improvement Forum to facilitate group discussions to discuss the needs parents of children eligible to receive Title I services to design strategies for more effective family engagement.

Mason County Schools will use the findings from the school forums and the survey results to design strategies to improve effective family engagement, to remove possible barriers to parent participation, and to revise its parent and family engagement policies.

Accessibility

In carrying out the parent and family engagement requirements established by Section 1116 of the ESSA, the district family engagement coordinator will communicate and collaborate with the Federal Programs Office to ensure full opportunities for participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children including providing information and school reports in a language parents can understand.

Mark Your Calendars

For Parents

Annual Parent Survey
April - May, 2018

School Meetings
May 1-3, 2018 –
Local school site

District
May 22, 2018 –
County Board Office

For Principals

Administrators Academy
July 31 –August 4, 2017.

Monthly Principal Meeting
1st Tuesday of each month.

Adoption

This districtwide parent and family engagement policy has been developed jointly and agreed upon with parents and family members of children participating in Title I, Part A programs as evidenced by the collaboration of parents, school, and district personnel at the annual State of the District meeting.

This policy was adopted by the Mason County School District on June 6, 2017 and will be in effect for the 2017-2018 academic school year. The school district will distribute this policy in multiple ways to all parents of participating Title I, Part A children on or before September 1, 2017.

